## **COVID-19** EMERGENCY RENTAL & UTILITY ASSISTANCE PROGRAM

## **Neighborly Status Descriptions**

Application Incomplete- Application will not be processed until completed.

**Verified in Court**-The application is not complete. However, the applicant is a **verified eviction case** and the legal team has made contact with the applicant and verified in court that the applicant has begun the application process. Applicant must complete their application online to continue.

**Application Submitted**-The applicant has successfully completed the application. Please wait for your application to be reviewed.

**Application Under Review**-A processing specialist is now reviewing your application for eligibility.

**Pending Applicant Information**-Application is missing required information/documentation to continue.

Withdrawn-Application withdrawn due to duplication.

**Approved: Pending Landlord**-The applicant has been deemed eligible and we have contacted the landlord to complete the process. The landlord must complete the landlord application to continue.

**Approved: Pending Payment**-The applicant has been deemed eligible and payment is now ready to be made.

Denied-Applicant does not qualify for the ERA Program.

**Paid**-A check has been mailed to the landlord or tenant and/or a payment has been made on the applicant's utility account.

**Recertification Submitted**-The applicant is eligible to recertify their repeat application for additional assistance.

**Approved: Sent to Legal**-The applicant is an eviction case that has been deemed eligible for the ERA Program. Application sent to legal team to begin the settlement process.

**Approved: Utility cut-off**-The applicant has an active utility cut-off notice and has been deemed eligible for the ERA Program. Application sent to utility team to notate MLGW account.