## **COVID-19** EMERGENCY RENTAL & UTILITY ASSISTANCE PROGRAM

## **Application Checklist**

## Check your income eligibility:

To qualify, your household must fall under these limits that are divided by number of people in your household. You can check your combined household income by annual or monthly income.

Number of people in household	1	2	3	4	5	6	7	8
Annual household income	\$38,050	\$43,450	\$48,900	\$54,300	\$58,650	\$63,000	\$67,350	\$71,700
Monthly household income	\$3,170.83	3,620.83	\$4,075.00	\$4,525.00	\$4,887.50	\$5,250.00	\$5,612.50	\$5,975.00

Before applying, you will need:					
1. Proof of an unexpected loss or financial hardship after March 2020 (Only ONE document needed from this list)					
<ul> <li>Unemployment benefits document, any sort of reduction in income due to COVID-19</li> <li>Written letter that you had to take off from work to take care of school-aged children</li> <li>Bank statement showing you make less money as a result of the pandemic</li> <li>Positive Covid test</li> <li>Any other financial hardship due to the COVID-19 pandemic</li> </ul>					
2. Proof of Income (ONE document from this list. Make sure your document includes the last 30 days!)					
<ul> <li>Pay stubs, Letter from employer stating wages, W2</li> <li>2020 Tax return or Bank Statement</li> <li>Social security check, Unemployment benefits, Pension benefits, Child Support</li> <li>SNAP or WIC benefits, EBT card statement</li> <li>Write a letter stating unemployment or no that you have NO income!</li> <li>Include signature, date, and printed name (must be legible)</li> </ul>					
3. If you are applying for rental assistance, please bring ALL of the following:					
<ul> <li>Document from your landlord with the total amount you owe</li> <li>The first page and signature page of your lease</li> <li>EVICTION NOTICE, if you have one</li> </ul>					
4. If you are applying for utility assistance, please bring ALL of the following:					
<ul><li>Your utility account number</li><li>CUT-OFF NOTICE, if you have one</li></ul>					